

Minutes

Eastern Slope Airport Authority - Quarterly Meeting

Thursday April 18th, 2024
@ Eastern Slope Regional Airport

Call to order @ 5:12 p.m.

1 Attendees :

Allison Navia - Airport Manager

Gene Bergoffen - Treasurer

Ron Briggs - Secretary

Eric Meltzer - Pilot Liason

David Cullinan - Airport Operations Manager

Elbridge Russell - Director

Steven Steiner - Director

Barry Kallander - Director (Zoom)

Matt O'Brien - MacFarland Johnson

Katie Haley - Fryeburg Town Manager

Not Present : Carl Thibodeau, Carmen Lone, David Sorensen

3.b. { taken out of order } Update & Developments : FAA funded projects

Presented by Matt O'Brien :

1) Runway : Permitting on track. Lump sum budget on target (\$4.1 million available; approx. 102% of project cost) ; need to balance funding between Runway & Taxiways. BIL monies may be available for lighting. Matt & Allison reached out to NB for access road funding - Told it is not a compelling request. NB looks at job creation in their applications. The solar project could possibly pay an in-lieu fee in return for building the first section of the access road. BIL money is also available, but is a seperate application. FAA recommends getting runway extended first and then address extra, non-essential items later, at a cost of \$600-800K, with no BIL or EIA monies available.

2) Taxiways : Environmental permitting moving forward ; DEP meetings in near future. Land will need to be reserved for pitch-pine conservation. Town permitting requirements -Planning Board hearing on May 20; application in by May 14. All work is according to the master plan. Planning Board should be looking only at conformance with town regulations.

2.a. Approval of March 22, 2024 Exec. committee minutes : Motion & 2nd. ; No discussion ; 4 in favor, none opposed, 1 abstained.

3. NEW BUSINESS

a. Affirmation of actions taken since last meeting by the Executive Committee : Motion by Ron ; 2nd. by Eric ; no discussion ; All in favor ; none opposed ; no abstentions.

c. Review letter of support for Town of Fryeburg Congressionally Directed Spending Application : Motion by Ron ; 2nd. by Eric ; No further discussion. All in favor ; none opposed ; no abstentions.

d. Allison asked Board if we should consider selling additional hangars. Gene suggested we long term revenues / expenses versus sale proceeds.

4. FACILITIES & OPERATIONS ; Dave presented report ; Outlined desired repairs & uses of FBO hangar (would be suitable for multi-purpose functions).

5. Finances :

a. Ahead of last year. (1) Allison presented a breakdown of transient hangar costs / revenues. Audit is moving forward.

b. Loan application being processed ; near closing.

6. COMMITTEE REPORTS : None

7. Old Business :

a. Maintenance hangar update : Looking at roof repair costs & possible uses

b. Lyman Drive reconstruction : Currently \$127K allotted; additonal \$12K to be added in 2024 and additional \$125K in 2025.

c. Solar update : Commitment letter for \$250K access road funding ; going to the Planning Board for an extension.

d. After the Fact Permitting : (1) Permitting nearly completed ; (2) The memorandum of Agreement was approved by Inland Fish & Wildlife.

8. Other : DBE requirements - Allison may qualify for payment by grant, which would save ESAA money. RFP process is informal as it is less than \$100K (can be done by telephone interviews).

Ed emailed regarding access to Academy facility. Just need to add crushed gravel to existing former access to stabilize.

9. Adjourned at 6:30 p.m.